

# TECHNICAL UNIVERSITY OF GABROVO

## FACULTY OF ECONOMICS

Endorsed with Academic Council resolution  
Record No 10 /31.05.2022 .

Approved  
Rector:  
/Prof. Iliya Zhelezarov, PhD/

### QUALIFICATION REFERENCE

Doctoral degree course: **ORGANIZATION AND MANAGEMENT OF SOCIAL ACTIVITIES/WORK**

Educational and scientific degree: Doctor /**PHD**

**Level 8**

**of National qualification frame**

Field of higher education: **SOCIAL, ECONOMIC AND LEGAL SCIENCES**

Professional trend: **SOCIAL ACTIVITIES/WORK /code 3.4/**

#### OBJECTIVES OF THE DOCTORAL PROGRAM

The Doctoral degree program "Organization and management of social activities " aims to prepare highly qualified specialists with an educational and scientific degree of "Doctor", possessing in-depth knowledge for the successful performance of expert, consulting and managerial functions in institutions and organizations implementing social policies in the field of social activities. They must gain practical experience and opportunities for research and academic activities, as well as to participate in the planning, operationalization and implementation of social policy through the implementation of social projects and further development of social programs.

#### PURPOSE OF THOSE WHO HAVE ACQUIRED THE EDUCATIONAL AND SCIENTIFIC DEGREE "DOCTOR"

Graduates who have acquired the educational and scientific degree of "Doctor" in the doctoral program "Organization and Management of Social Activities" are specialists prepared for:

- Teaching activities at universities with a focus on social sciences.
- Research activities in scientific, non-governmental and governmental organizations aimed at researching, analysing, evaluating and designing solutions in the social sphere.
- Design and use of modern approaches to overcome modern challenges in the social sphere.
- Implementation of innovations related to meeting new social challenges.
- Organisational and managerial activities of universities, research units and national, regional and local authorities implementing social security policy.
- Organizational and management activities of projects whose analytical subject is social issues and social security.
- Scientific activity for the acquisition of further scientific degrees and titles.

#### KNOWLEDGE, SKILLS AND COMPETENCIES

##### A. Knowledge

- Specialized and systematized knowledge in the field of priority social problems of vulnerable social groups and the current policies.
- Effective management of social institutions from the public and private sectors.

- Formulation and practical implementation of reforms in the field of social sphere.
- Collection and processing of data on the development of social activities and obtaining objective results through scientific methods.

## **B. Skills**

- Skills to create and lead teams, organize time and manage human and financial resources, solve complex problems through new methods and tools in the design of social projects.
1. Quickly discover, extract, arrange, synthesize and evaluate information from various sources, necessary for the creation and dissemination of new scientific products and good practices in the social sphere.
  2. s and good practices in the social sphere.
- Solving and overcoming critical problems in the field of research and/or innovation by maintaining high awareness of the world achievements in priority areas in the country such as: perspectives and new fields of application of social policies, social innovations and social entrepreneurship, business models for the introduction of new social programs and social services.
  - Mastery of methods and tools for anticipating changes and problems, abstraction from the environment and innovative thinking, development of a rational plan for the successful implementation of scientific research, identification of new skills and anticipation of the innovative development of the social sphere.
  - Creation and presentation of scientific and technical documents (scientific projects, articles, abstracts, reports, figures, graphics, etc.) and communication through different media to different audiences.
  - Endurance, entrepreneurship, exactingness, adaptability and intellectual flexibility.

## **C. Personal and professional competences**

### ***C.1. Autonomy and responsibility***

- Creates and interprets new knowledge through his/her own research or other scientific activity, consisting of state analysis, mastery of research methods and optimization, decision-making and performance of tasks in the field of the social sphere.
- Based on the new knowledge achieved, demonstrate skills to expand the scope of the hitherto known scientific field "Social Activities" and assesses the need for up-to-date publications.
- Possesses the ability to self-assess the achievements of the research work.
- Possesses the ability to design, execute and adapt a modern research process with scientific stability.

### ***C.2. Learning competences***

- Demonstrates the capacity to systematically acquire and understand a significant amount of knowledge from the latest scientific achievements or from the field of professional practice.
- Shows competence for autonomy, entrepreneurship, criticality and originality.

### ***C.3. Communicative and Social Competences***

- Demonstrates qualities and skills that require high personal responsibility and independent initiative in complex and unpredictable circumstances, as well as in a professional and equivalent environment.
- Demonstrates abilities to conceptualize, design and implement projects to generate new knowledge, apply or understand the most modern achievements in the field of social activities and adapt them to the existing environment.

#### ***C.4. Professional competencies***

- Possesses skills for the implementation of independent scientific research in the field of social activities in order to develop, research and implement modern solutions in the field of social policy, technologies for social protection and the organization and management of social institutions.
- Makes informed judgments and expertise on complex issues in the field of social activities, often in situations with incomplete or limited information, and presents its ideas and conclusions clearly and reasonably to specialized and non-specialized audiences.
- Possesses the ability to continue and deepen research in the field of social activities at increasingly complex levels, contributing to the development of new ideas and approaches.

#### **AREAS OF REALIZATION**

Successful graduates of the educational and scientific degree of "Doctor" in the doctoral program "Organization and Management of Social Activities" can be realized as:

- Lecturers at universities and in research structures working in the field of social activities, social policy, social work and social innovation.
- Highly qualified specialists in various bodies of central and local administration, managing the social sphere, as well as in organizations which implementing various social projects.
- Managerial staff in universities, research units and social enterprises developing social innovations in the field of the social sphere.
- Organizational and managerial activities of national and international non-governmental organizations and structures from the social sector, implementing innovative practices and good experience.

This qualification description has been approved at a regular session of department „Social and Economic Sciences”, Record № 9/16.05.2022 г. and Faculty Council resolution, Faculty of Economics, Record 5 /18.05.2022 г.

Head of Department: .....  
/Assoc. Prof. Emil Indzhov, Ph.D/

Dean: .....  
/Assoc. prof. Ivanka Stoyanova-Todorova, Ph D/

**TECHNICAL UNIVERSITY OF GABROVO**  
**FACULTY OF ECONOMICS**

Endorsed with Academic Council resolution  
Record No 3/28.11.23

Approved  
Rector:  
/Prof. Iliya Zhelezarov, Phd/

Updated with Academic Council resolution  
Record No 10/28.05.24

## CURRICULUM

Field of higher education: **SOCIAL, ECONOMIC AND LEGAL SCIENCES /code 3./**

Professional trend: **SOCIAL ACTIVITIES/WORK /code 3.4/**

Doctoral degree course: **ORGANIZATION AND MANAGEMENT OF SOCIAL ACTIVITIES/WORK**

Educational and scientific degree: **Doctor /PHD**

Level of NGF: **8**

Form of training: **FULL-TIME, PART-TIME, INDEPENDENT**

Duration of training: **3 (three), 4 (Four), 5 (five) years**

### CONTENT OF THE CURRICULUM

#### I. LEARNING ACTIVITY

**Mandatory minimum ECTS credits (TOTAL) – 60**

| Subjects Taught                                      | Type of subject | Form of control | ECTS Credits | Hours                                |             |                           |       | Department Teacher             | Breakdown by year |
|--|-----------------|-----------------|--------------|--------------------------------------|-------------|---------------------------|-------|--------------------------------|-------------------|
|  |                 |                 |              | Workload in number of academic hours |             |                           |       |                                |                   |
|  |                 |                 |              | Lectures                             | Sem Classes | Extra curricular workload | Total |                                |                   |
| <b>I. DOCTORAL MINIMUM</b>                           |                 |                 |              |                                      |             |                           |       |                                |                   |
| I.1. Организация и управление на социалните дейности | C               | E               | 25           | 30                                   | 0           | 595                       | 625   | Department of SES (Supervisor) | First             |
| I.2. Foreign language                                | C               | E               | 10           | 30                                   | 0           | 220                       | 250   | Department of LST Teacher(s)   | First             |

| <b>II. BROAD-PROFILE SUBJECTS</b>  |          |   |    |    |    |     |     |  |                 |
|--|----------|---|----|----|----|-----|-----|--|-----------------|
| II. 1. Design and conceptualization of scientific research   | <b>E</b> | E | 10 | 30 | 0  | 220 | 250 | Department providing training in the subject Teacher(s)  | First or second |
| II. 2. ICT in Research   | <b>E</b> | E | 10 | 15 | 15 | 220 | 250 | Department providing training in the subject Teacher(s)/ | first or second |
| <b>III. SPECIALIZED SUBJECTS</b>   |          |   |    |    |    |     |     |  |                 |
| III. 1. National and international dimensions of social policy   | <b>E</b> | E | 15 | 30 | 0  | 345 | 375 | Department providing training in the subject Teacher(s)  | first or second |
| III. 2. Social entrepreneurship  | <b>E</b> | E | 15 | 15 | 15 | 345 | 375 | Department providing training in the subject Teacher(s)  | first or second |
| III. 3. Social innovation management   | <b>E</b> | E | 15 | 30 | 0  | 345 | 375 | Department providing training in the subject Teacher(s)  | first or second |
| III. 4 Business Models in Social Marketing   | <b>E</b> | E | 15 | 15 | 15 | 345 | 375 | Department providing training in the subject Teacher(s)  | first or second |
| III. 4 Social Institutions – Historical Development and Contemporary Administrative Organization   | <b>E</b> | E | 15 | 30 | 0  | 345 | 375 | Department providing training in the subject Teacher(s)  | first or second |
| <p>*PhD students choose at least one broad-based and one specializing discipline.subject</p> <p>*A certificate of successful passing of all exams from the Individual Curriculum (IC) is issued with a minimum of 60 credits accumulated. The number of credits in the subjects of the curriculum is in accordance with the Regulations for admission and training of PhD students at the Technical University of Gabrovo.</p> |          |   |    |    |    |     |     |  |                 |

## II . RESEARCH

*Mandatory minimum ECTS credits (TOTAL) – 100*

### 1. DISSERTATION WORK

*Mandatory minimum ECTS credits – 60*

| <b>Name of the activity</b>   | <b>ECTS credits for the entire period</b> | <b>Term and form of reporting</b>  |
|---|---|--|
| Defining the research problem and developing a concept for a doctoral dissertation/ PhD thesis  | 16  | First year, main part of the dissertation/<br>PhD thesis   |
| Preparation of the PhD thesis:<br>- Development of the structure of the dissertation /PhD thesis – 2 ECTS credits.<br>- Literature research, and other information sources – 4 ECTS credits.<br>- Preparatory and accompanying activities for the dissertation/ PhD thesis – up to 3 ECTS credits;<br>- Research/presentation of concept and tools for scientific research.<br>- Research. – up to 5 ECTS credits per year.<br>- Preparation and presentation of separate parts of the dissertation/ PhD thesis – up to 5 ECTS credits per separate part. | 36 (FT, PT)<br>20 (I)                     | Annually, a separate part of the dissertation/<br>PhD thesis   |
| Presentation of the results of the current work to the Departmental Council of the Training Department  | 12  | Annually, Record of the Departmental Council   |
| Presentation of a significantly prepared dissertation/ PhD thesis to the Department Council of the Training Department  | 12  | Last year, Report by the supervisor on the fulfillment of the requirements of Art. 36 par. 2 of the Departmental Council*,<br>Record of the Departmental Council |

**Remark/Note:** \* RATDS – Regulations for admission and training of PhD students at the Technical University of Gabrovo

## **2. RESEARCH WORK**

### *Mandatory minimum ECTS credits – 40*

| <b>Name of the activity</b>  | <b>ECTS credits</b>   | <b>Term and form of reporting</b>                 |
|--|---|---|
| Scientific publication in journals that are refereed and indexed in world-renowned databases with scientific information | 40/n or distributed in proportion on the basis of a contribution protocol | Annually, publications                            |
| Scientific publication in non-refereed journals with scientific peer review or in edited collective volumes              | 20/n or distributed in proportion on the basis of a contribution protocol | Annually, publications                            |
| Participation in a research and/or educational project   | 5   | Annual, Report                                    |
| Participation in national/international scientific forums/conferences and other public scientific events                 | 2   | Annually, report, program of the scientific forum |

#### **Забележки:**

1. *The credit points collected from the publications on the dissertation correspond to the number of points due in accordance with the national minimum requirements established in the Regulations for the Implementation of the Academic Staff Development Act.*
2. *The credit points are recalculated in proportion to the declared participation, where "p" is the number of authors of the respective publication.*

## **III. TEACHING AND/OR EXPERT ACTIVITIES**

### *Mandatory minimum ECTS credits – 20*

| <b>Наименование на дейността</b>   | <b>ECTS кредити</b>  | <b>Разпределение по години и форма на отчитане</b>         |
|--|----------------------|--|
| Conducting seminars and laboratory exercises - for 15 hours                            | 10                   | Second and/or third year, Report by the Head of Department |
| Coursework Guide, Course Projects, Guide/Consultant and Thesis Reviewer - for 15 hours | 5                    | Second and/or third year, Report by the Head of Department |
| Expert or consultancy  | 10 for participation | Document for performed activity                            |

**Забележка:** *The academic workload is reported in accordance with the Standards for the workload of the academic staff for the respective school year.*

## **IV . DEFENSE OF A DISSERTATION/ PHD THESIS**

### *Задължителен минимум ECTS кредити – 30*

| <b>Name of the activity</b>  | <b>ECTS credits</b> | <b>Breakdown by year and form of reporting</b>  |
|--|---------------------|---|
| Preliminary defence of a dissertation/ PhD thesis                  | 10                  | After the opening of a public defence procedure |
| Defense of a dissertation/PhD thesis in front of a scientific jury | 20                  | After a successful public defense               |

*The application of the system for accumulation and transfer of credits in the curriculum is in accordance with Ordinance No. 21/2004 on the implementation of the system for accumulation and transfer of credits in higher education institutions, as follows: 60 credit points per academic year. The current curriculum provides a mandatory minimum of **120 hours** of classroom and **4380 hours** of extracurricular workload, which is equivalent to **180 ECTS credits** required for expulsion with the right to defence. The minimum of ECTS credits for obtaining the degree of Doctor is **210** and includes **30 credits** for preliminary and public defense of the dissertation.*

The curriculum has been approved at a regular session of department „Social and Economic Sciences”, Record № 5/20.11.2023 and Faculty Council resolution, Faculty of Economics, Record № 10/22.11.2023.

The curriculum has been updated at a regular session of department „Social and Economic Sciences”, Record № 13/14.05.2024 and Faculty Council resolution, Faculty of Economics, Record № 5/21.05.2024.

Head of Department: .....  
/Assoc. Prof. Emil Indzhov, Ph.D/

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