

# ERASMUS STUDENT WORK PLACEMENT IN THE CZECH REPUBLIC

<b>EMPLOYER INFORMATION</b>	
Name of organization	JS Communication, s.r.o.
Address incl. post code	Národní třída 1541/14a, 736 01, Havířov-Město
Telephone	734 659 688
E-mail	jezek@jscomm.cz
Website	www.jscomm.cz
Number of employees	4
Short description of the company	JS Communication Ltd. was founded in 2012. Our goal is to provide comprehensive advice on education and EU subsidies.
Other	

<b>CONTACT DETAILS</b>	
Contact person for this placement	Bc. Milan Ježek
Department and designation / job title	Project director
Direct telephone number	734 659 688
E-mail address	jezek@jscomm.cz

### PLACEMENT INFORMATION

Department / Function	Project department
Description of activities	Evidence and coordination of projects, active search for project opportunities, preparation of documents for project applications
Location	Národní třída 1541/14a, 736 01, Havířov-Město
Duration	2 - 3 months
Working hours per week	40
Accommodation	Havířov-Město
Details of financial and “in kind” support to be provided	
Other	

### COMPETENCES, SKILLS and EXPERIENCE REQUIREMENTS

Languages and level of competence required	English, German
Computer skills and level of skills required	MS OFFICE (Word, Excel, PowerPoint), Internet
Drivers license	Not required
Other	

### INFORMATION PROVIDED BY

Name	Bc. Milan Ježek
Department / Function	Project director
E-mail address	Jezeke@jscomm.cz
Phone number(s)	734 659 688
Date	9.12.2013